

Minutes of the 24th meeting of State executive Committee (SEC) of Assam State Disaster Management Authority (ASDMA) held on 26th February 2016 in the conference hall of the Chief Secretary, Government of Assam.

Shri V.K. Pipersenia, Chief Secretary and the Chairperson of SEC chaired the meeting.

List of members present is enclosed as **Annexure –I**.

Shri D.K. Sarma, Chief Executive Officer, ASDMA presented the detailed agenda for discussion in the meeting.

Agenda Item No 1: Confirmation of the Minutes of the 23rd SEC Meeting

Resolution: State Executive Committee confirmed the minutes of the meeting held on 11th December 2015. The views of Home & Political Department regarding the taking up of 101 & 104 help line numbers under ASDMA will be placed as a separate agenda in the next meeting of SEC.

Agenda Item No 2: New Pioneering initiatives proposed to be undertaken

A. Development and Implementation of Earthquake Loss Information System (ELIS) for Guwahati City

Resolution: The Chief Secretary briefed the members present regarding the project presentation that was made by AEC prior to the SEC meeting. He emphasized on the need for a bottom up approach and therefore, advised ASDMA to ask AEC to make a presentation to GMDA, DDMA, Kamrup Metro, GDD and GMC. If these agencies feel that the data generated would help them in planning and mitigation purpose then they would recommend the undertaking of the project to ASDMA.

B. Pilot project on Developing Model flood resilient villages

Resolution: SEC approved in principle the proposal for developing three model flood resilient villages in Kamrup, Morigaon and Nagaon. However, detailed concept paper will be developed in consultation with the concerned DDMA's.

C. Cost-effective Retrofitting Solutions for Open Ground story Apartment buildings in Guwahati

Resolution: SEC accorded post facto approval to the aforesaid project for Rs 12,06,296 /- (Rupees Twelve Lakhs Six Thousands Two Hundred and Ninety-six only).



D. Critical Areas addressing Earthquake Safety ASSOCHAM report

Resolution: SEC accorded approval for placing the decisions mentioned below before the State Disaster Management Authority for necessary orders .

1. Initiatives towards preparation of Assam Building Code with higher performance standards and Special Building code for Hospital Construction may be undertaken
2. Buildings housing more than 100 persons and all multi-storeyed (5+) should have an engraved metal plate mentioning the earthquake resistant category of that building
(Supreme Court PIL)
3. Licensing system for engineers engaged in construction industry to streamline construction sector
4. Policy decisions for inclusion of new earthquake resistant technologies like dampers / energy dissipaters in future construction of Govt. Buildings
5. Liaison with Knowledge Institutes to make Assam an industrial hub for design and manufacturing of cost-effective retrofitting solutions

Agenda Item No 3: Appraisal of significant actions and directions thereof:

A. Status of Safety Audit for 400 Apartments in Guwahati City

Resolution:

1. SEC directed GMDA to complete the Safety audit of the rest of the 151 apartments and submit the report within March 2016.
2. Share the report regarding damage grades with the respective Apartment Societies and sensitize them on the need to go for detailed analysis. If after detailed analysis the buildings are found to be vulnerable, necessary corrective measures are to be undertaken.
3. GMDA to share their Action Plan on above points with ASDMA for appraisal of Chairperson SEC.

B. Retrofitting & Rehabilitation of 18 Nos of DC's Office Buildings

Resolution:

1. SEC directed ASDMA to collaborate with IIT Guwahati for examination of the plan and estimates prepared for the retrofitting works by PWD Building.
2. PWD Building to share plan and estimates with ASDMA for examination by IIT, Guwahati.
3. PWD Building to comply with the recommendations of IITG if any.
4. ASDMA to facilitate capacity building of Engineers and Architects of PWD Roads and Building, WRD, ULBs and P & RD on Retrofitting techniques.

W. J. S.

C. Installation of Water Hydrant Systems in Guwahati

Resolution: SEC directed the Fire & Emergency Services to prepare and submit DPR for installation of Water Hydrant Systems in Guwahati at strategic locations to ASDMA for funding under SDRF.

D. Status of the Project 'Integrated Landuse Planning & Water Resource Management through Ecological Management Practice in Pilot Watershed'

Resolution: SEC directed GDD to examine the implementation status of the project and report status report to ASDMA for appraisal of Chairperson SEC.

E. Widening of narrow roads of Guwahati City.

Resolution: As the matter was dropped by the SDMA, SEC resolved to comply with the decision of the Authority and therefore, kept the project on hold.

Agenda 4: Action Plan against available Balance Fund

Resolution: SEC approved the Work Plan (Hazard wise) as placed at Annexure-II for Rs. 866.65 with the modification to replace the component of "Development of a real time Earthquake Loss Estimation System for Guwahati City" with "Capacity building of Engineers and Architects on Retrofitting techniques"

Agenda 5: Action Plan for Capacity Building Fund under 14th Finance Commission

Resolution: SEC approved the Capacity building Plan under 14th FC is placed at Annexure III for Rs. 5.00 crore

Agenda 6: Service Matters of Contractual Employees of ASDMA

Resolution: SEC approved the proposal for extending the same benefits as received by the regular employees of the State Government to the contractual employees of ASDMA and directed ASDMA to move the Finance Department for concurrence. The benefits are as follows:

1. Service contract of the contractual employees who have completed five year will be renewed for ten years. For others who have not completed five years the contract will be on annual renewal basis.
2. Annual Increment, HRA and M.A. at par with the equivalent rank of the State Government employees of Assam
3. Benefit of NPS to the Contractual employees of ASDMA with the limit of 10% of basic salary of their equivalent posts.
4. If and when there are revisions in the pay scale of government employees due to recommendations of Pay Commission, the pay scales of ASDMA officials will also be



revised. This revision will be at par with the equivalence of the State Government employees of Assam which has already been approved by the Finance Department.

5. Death cum gratuity benefit for employees.

N.B. ASDMA will make a comparative statement of the compensation package of its contractual employee against the equivalent regular govt. employee on the basis of which the current package was fixed by the Finance Department.

Agenda 7: Construction of the boundary wall for the land allotted to ASDMA

Resolution: SEC approved the proposal for construction of the boundary wall limiting the budget to Rs. 50,00,000/-.

SEC further advised ASDMA to explore the possibility of office accommodation in the directorate campus at Betkuchi.

Agenda 8: Procurement of Tablet PC for use of L.R. staff towards implementation of Dharitree Software.

Resolution: SEC decided to drop the proposal for Procurement of Tablet PC for use of L.R. staff towards implementation of Dharitree Software.

Agenda 9: Examination and approval of SDRF proposals for 2015-16

Resolution:

1. The Committee was informed by the Chief Secretary to the Govt. of Assam that he had received a list of SDRF proposals forwarded by Hon'ble Minister, Revenue & DM on 25th February 2016 and enquired on the status of the said proposals. However, ASDMA informed that since these proposals were just received, ASDMA did not have the required time for examining the same.

Chairperson, SEC directed ASDMA to examine the proposals at the earliest and place the same in the next meeting to be convened shortly.

2. SEC also directed ASDMA to place the decisions of the Advisory Committee on SDRF before the Hon'ble Chief Minister and Chairperson, SDMA for necessary direction regarding approval of the proposals.

A) SDRF proposals of PWD Roads

Resolution: The Commissioner & Special Secretary to the Govt. of Assam, PWD Roads admitted that the proposals of the department are not as per revised norms of SDRF but as per actual requirement. Therefore, these proposals will be examined only after receipt of modification of norms by Govt. of India.



B) SDRF proposals of Water Resource Department

Resolution: Since the available fund for Water Resource Department under SDRF (as submitted by Rev. & DM Department) is Rs. 13.00 cr, Water Resource Department was directed to prioritize their requirement and submit proposal within Rs. 13.00 cr.

C) SDRF proposals of Irrigation Department

Resolution: SEC could not approve any SDRF proposals of Irrigation Department as required fund is not available for the same.

D) SDRF proposals of Local Body (GMDA)

Resolution: SEC approved the proposal viz. **“Repair and Rehabilitation of damaged guard walls of Bharalu River at Jonali and Anil Nagar area with other protection for existing flood wall”** under SDRF for 2015-16 for Rs. 1.01 crore out of total estimate of Rs. 1.52 crore, the balance of which will be met by GMDA out of its own source.

E) SDRF proposals of Power Department

Resolution: SEC could not approve the proposals of Power Department as the same does not comply with SDRF norms.

F) SDRF proposals of Agriculture Department

Resolution: SEC directed Agriculture Department to recast their proposals as per SDRF norms.

F) SDRF proposals of A.H. and Veterinary Department

Resolution: SEC directed A.H. and Veterinary Department to recast their proposals as per SDRF norms.

G) SDRF proposals of Fishery Department

Resolution: SEC approved the proposal of Fishery Department for Input subsidy to flood affected fish seed farmers under Dhemaji Development Block amounting to Rs. 15,908/- under SDRF 2015-16.

H) SDRF proposals of PHE Department

Resolution: SEC directed ASDMA to examine the proposals of PHED and place the same in the next SEC meeting to be held shortly.

N.B. SEC directed ASDMA to return all proposals that are not approved under SDRF to the departments.



Agenda Item: 10 (Additional Agenda): Enhancement of Monthly remuneration of Grade-IV employees of ASDMA.

Resolution:

1. SEC directed ASDMA to seek a proposal on requirement of monthly remuneration of Grade IV staff from AMTRON which is the outsourced agency for ASDMA.
2. Further, SEC directed ASDMA to seek extension of time line from the Finance Department for compliance of their endorsement on the same.

The meeting ended with the vote of thanks from the chair.



(V.K. Pipersenia)
Chief Secretary & Chairperson
State Executive Committee

No. RGR/ASDMA/02/2016/ 16 (A)

Dated 26th February 2016

Copy to :

All Members



(D.K. Sarma)
Chief Executive Officer
Assam State Disaster Management Authority

Attendance Sheet: 24th SEC meeting
Date: 26th February 2016 Chief Secretary's Conference Room

SI No	Name & Designation	Department
1.	Shri V.K. Pipersenia	Chief Secretary to the Govt. of Assam
2.	T. Y. Das	Addl. C.S. Revenue & DM Department
3.	D.K. Sarma	CEO, ASDMA
4.	Rajesh Prasad	Commissioner & Secy., FCS & CA and Excise Deptt.
5.	M. C. Boro	Commissioner & Secy., PWD (R)
6.	A. P. Rout	ADGP (Fire & ES)
7.	Simanta Thakuria	Commissioner & Secy., Finance Dept.
8.	D. Barthakur	Commissioner & Secy., A.H. & Vety. Dept.
9.	S.S. Meenakshi Sundaram	Secretary, Home & Political Dept.
10.	P.P. Changkakati	Secretary, Water Resource Dept.
11.	M. Angamuthu	D.C., Kamrup (Metro) District
12.	K.C. Sut	Chief Engineer, PHE
13.	Nandita Hazarika	Jt. Secy. & SPO, ASDMA
14.	A.K. Chetia	Jt. Secy. & Dy. CEO, ASDMA
15.	S.K. Das	Joint Secy., Revenue & DM Dept.
16.	Nazreen Ahmed	Jt. Secy. & Addl. Commissioner, GMC, GDD
17.	Dhrubajyoti Das	Jt. Secy., Education Dept.
18.	P.K. Hazarika	Director, Horticulture & FP Dept.
19.	P.N. Das	OSD, PWD (NH & Building)
20.	S. Bhattacharyya	EE (M), PWD (NH & B)
21.	Anupam Das Gupta	Deputy Secy., Irrigation Dept.
22.	H.N. Lahon	Jt. Director, Directorate of Social Welfare
23.	Sharmistha Borah	Assistant Commissioner, Kamrup (M) Dist.
24.	Sazzad Alam	Development Officer, GMDA
25.	Meena B. Choudhury	Assam Power Corporation Ltd.
26.	D. Chakraborty	Under Secy., Irrigation Dept.

Action Plan against available Balance Fund		Annexure-II
Balance Available Fund for 2013-14 & 14-15 is Rs. 651.00 Lakhs		Amount (Rs in Lakh)
Activities proposed	Earthquake	
Preparedness	ASDMA outreach programme for training of Engineers and Architects of the PWD Building and Roads, P & RD, ULBs and Water Resource Deptt. at State and District level on retrofitting and earthquake resistant technology in collaboration with IIT, Guwahati at State and district level.	113
Mitigation	Apartment Society Sensitization (200 Apartments)	20
	Demonstrative pilot project to retrofit one hospital.	50
	Non-structural corrective measures in Hospitals	17
	Demonstrative Pilot Project for strengthening of Soft storey of 25 Residential Apartment buildings	12
	Sub Total	212
	Flood	
Preparedness	Flood Early Warning System (FLEWS)	27.25
	River Atlas (already approved)	0
	Flood Hazard Atlas (Revised using 15 years dataset)	4
	Development of Flood Risk Map (Integrating Flood hazard areas with Population & Livelihood)	5
	Post Flood embankment breach status	0
	Workshop on Mitigation measures for controlling River Bank Erosion (IIT-Ghy & international collaboration)	5
	Sensitization of school childrens on Flood safety measures	0
Mitigation	Study on Catchment areas of the upper reaches for Water Shed management	25
	Adopting 3 Flood prone villages to make it flood resilient through CBDRR initiatives	30
	Documentation of Traditional coping practices on floods in Assam and its adaptability in the present context	10
	Dissemination of the recommendations (Mitigation measures) suggested for Barak River through a stakeholder consultation	2
	Sub Total	108.25
	Landslide	
Preparedness	Preparation of DPR for Sunsali hills	20

	Sensitization on landslide risk mitigation through Community based approach (4 districts- Karbianglong, Dima-Hasao, boardering hill areas of Cachar and Karimganj)	2
Sub Total		22
Generic Activities		
	Dissemination of the findings of the Hazard Risk Vulnerability Reports (Dibrugarh, Silchar, Guwahati city & Dhemajji district)	5
	State level workshop for integration of Dist. DM Plans into State Plan (Education, Health & FW Dept.)- 2 No.	5
	DM Awards for Schools and Hospitals	5
	Operationalization of GO-NGO protocol	10
	Development of MIS on DM (Inventory management)	0
	Expouser Visit of ASDMA officials	50
	Design of all DDMA webpages	0
	Procurement, Installation and Commissioning of WebServer for ASDMA	20
	Closed user group mobile Application	5
	Strengthening of IT infrastructure in ASDMA/DDMA/DEOCs/ GIS softwares/ Hardware peripheral for SEOC & newly constructed DEOCs	100
	Project on Investment in Natural Resource Management for DRR and CCA- situational analysis on investments under local development policies and practices in Assam	38
	AMC of all IT equipments	30
	Administrative Expanses for DDMA	5.4
	Sub Total	273.4
Awareness Generation		
	Information Dissemination of all Hazards (Print-108 nos., Radio- 5600 no., TV- 60 nos)	60
	Social media campaign	0
	Dissemination of Information through SMS	0
	Exhibitions/ IDDR/ ASDMA Foundation day (in all 27 districts)	40
	Disaster Ready App (updation in all platforms)	10
	Campaign targeting media persons	0
	Street Play	0

	Drama competition on any Disaster Theme	30
	Publications/IEC materials/documentations	50
		190
	Response	
		30
	Commissioning of a Communication Plan for Disaster Management for the State of Assam with the TCIL	
	Enhancement of the Toll Free Service "1070" at SEOC and "1077" at DEOCs	5
	Provide Mobile Phones to DEOCs/ 1079	5
	Setting up of a HF/VHF Wireless Network for Disaster Management in Assam (SDRF)	0
	Installation of Multiple telephone operator in SEOC to build 1070 redundancy	1
	SEOC Renovation	10
	DEOC Renovation	10
	Sub Total	61
	Grand Total	866.65

SI No	Action Plan for 14Th FC	Annexure-III	Amount (Rs in Lakh)
	Earthquake		
	ASDMA outreach programme for training of Engineers and Architects of the PWD Building and Roads, P & RD, ULBs and Water Resource Deptt. at State and District level on retrofitting		
1	Training and Capacity Building on Construction of buildings using Earthquake Resistant Technology (27 districts)		76.95
2	Training on Medical Preparedness/ Mass casualty for saving lives (27x2)		120.96
3	Training on Search & Rescue & First Aid (CD volunteers & Task force)		30
4	School Shake-out (Mock Drill) and sensitization of school childrens through audio-visual medium		30
5	Training on School Safety		54
6	Earthquake and Fire Mock drills in 270 colleges and universities of all 27 districts of Assam (10 Institution in each district)		13.5
7	Mock drill in 31 Municipality Wards of Guwahati city		3
8	Hospital Mock Drill (GMCH & MMCH)		2
	Sub Total		330.41
	Flood		
9	Training on Public Health in Emergencies, Relief Camp Management etc. (10 No)		19.5
10	Training on CBDP		13.5
11	Flood Mock Drill in 10 Revenue Villages		20
	Sub Total		53
	General Activities		
12	Development of training kits for masons		7
13	Development of Volunteers programme for Disaster Management (100 volunteers in each dis.)- Creation of database etc.		3
14	Development of Hospital Emergency Management Information System		5
15	Training of stakeholders on Children in Emergencies		1.23
16	Study/ Research & Development on Flood and Landslide		34.16
	Sub Total		50.39
	Response		
17	Sensitization Programme on Incident Response System in State HQ & 27 Districts		3.2
18	EMEx in 10 Civil Sub Divisions		30
19	Operationalization of the Integrated 108 Emergency Helpline Numbers		28
20	Capacity building of DEOC manpowers (3 batches; Information Assistants in 108 nos.)		5
	Sub Total		66.2
	Grand Total		500