

Minutes of the 25th meeting of the State Executive Committee (SEC) of Assam State Disaster Management Authority (ASDMA) held on 24th August 2016 in the Conference Hall of the Chief Secretary, Government of Assam.

The List of members present is enclosed as **Annexure-I**

Shri V.K. Pipersenia, Chief Secretary to the Government of Assam and Chairperson of SEC chaired the meeting.

Agenda Item No 1: Confirmation of the Minutes of the 24th Meeting of the State Executive Committee

Resolution: State Executive Committee confirmed the minutes of the meeting held on 26th February 2016.

Agenda Item No 2: Project on “Estimating Sediment Yield and Water Yield from Hills of Guwahati” by IIT, Guwahati

Resolution: State Executive Committee approved the proposed project on “Estimating Sediment Yield and Water Yield from Hills of Guwahati” by IIT, Guwahati for an amount of Rs.6,92,725/-

Agenda Item No 3: Project on “Mapping of Open Spaces in all District Headquarters of Assam” by ASTEC

Resolution: State Executive Committee approved the project on “Mapping of Open Spaces in all District Headquarters of Assam” with ASTEC for an amount of Rs.8,87,449/- subject to procurement of high resolution satellite data.

State Executive Committee, further directed ASDMA to carry out the same exercise covering all 96 Urban Local Bodies with an additional proposal.

Agenda Item No 4: Project on “Earthquake Damage Estimation for Guwahati City for Probable Earthquake Scenarios” with AEC, Guwahati

Resolution: State Executive Committee approved the Project on “Earthquake Damage Estimation for Guwahati City for Probable Earthquake Scenarios” with Assam Engineering College, Guwahati for an amount of Rs. 98,95,200 /-

Agenda Item No 5: Development of Volunteers Programme for Disaster Management and Training of Volunteers on Search & Rescue in each district of Assam (50 Nos. of Volunteers in each district)

Resolution: State Executive Committee directed ASDMA to reframe the Project with the primary objective of developing a Volunteer Management System first before launching a volunteer programme.



Agenda Item No 6: Collaborative project with FAO of the UN and WII (under MoEFCC, GoI)

Resolution: Since the Primary department is Forest & Environment, the State Executive Committee did not approve the proposal of ASDMA forwarding the same to the Ministry of DONER for funding.

Agenda Item No 7: Project on “Community Resilience for Sustainable livelihood through DRR Mainstreaming”

Resolution: State Executive Committee approved the Project proposal viz. “Community Resilience for Sustainable livelihood through DRR Mainstreaming” for an amount of Rs 30.00 lakh.

Agenda Item No 8: Street Plays on Disaster Management for Rs 65,84,495/ in seven districts of Assam by Hengool Theatre

Resolution: State Executive Committee decided to cancel the conduct of Street Plays on Disaster Management by Hengool Theatre with immediate effect.

Agenda Item No 9: Revised estimates under Work Plan 2016-17 and Proposed outlay of ASDMA Non-Plan Non Salary Fund for the year 2016-17.

Resolution: State Executive Committee approved the revised estimates under Work Plan 2016-17 for an amount of Rs. Rs. 1,033.25 lakhs and the break-up of expenditure against different Heads under Non Salary Fund for the year 2016-17 as given in Table 1 and Table 2 below.

Table 1

Work Plan for Fund Available under ASDMA ending July, 2016		Amount (Rs in Lakh)
(I)	Earthquake	
1	Apartment Society Sensitization (200 Apartments)	23
2	Earthquake Damage Estimation for Guwahati City for Probable Earthquake Scenarios	98.95
3	Demonstrative pilot project to retrofit one hospital.	50
4	Nonstructural corrective measures in Hospitals	20
5	Demonstrative Pilot Project for strengthening of Soft storey of 25 Residential Apartment buildings	3
6	Training and Capacity Building on Construction of buildings using Earthquake Resistant Technology (27 districts)	10
7	Training on Medical Preparedness/ Mass casualty for saving lives (27x2)	114.13
8	Training on Search & Rescue & First Aid (CD volunteers & Task force)	20
9	Training on School Safety	40.5
10	Mock drill in 31 Municipality Wards of Guwahati city	15
11	Hospital Mock Drill (GMCH & MMCH)	8
	Sub Total	402.58

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(II)	Flood	
1	Flood Hazard Atlas (Revised using 15 years dataset)	4
2	Study on Catchment areas of the upper reaches for Water shed management	43
3	Adopting 5 Flood prone villages to make it flood resilient through CBDRR initiatives	65
4	Documentation of Traditional coping practices on floods in Assam and its adaptability in the present context	12.1
5	Training on Public Health in Emergencies, Relief Camp Management etc. (10 No)	45.33
6	Training on CBDP	37.93
	Sub Total	207.36
(III)	Landslide	
1	Landslide Risk Mitigation Project	30
2	Sensitization on landslide risk mitigation through Community based approach (5 districts- Karbianglong, Dima-Hasao, bordering hill areas of Cachar and Karimganj)	10
	Sub Total	40
(IV)	Generic	
1	DM Awards for Schools and Hospitals	8
2	Operationalization of GO-NGO protocol	10
3	Development of Hospital emergency management Information system	5
4	Procurment, Installation and Commissioning of WebServer for ASDMA	60
5	Closed user group mobile Application including updation	10
6	Strengthening of IT infrastructure in ASDMA/DDMA/DEOCs/ GIS softwares/ Hardware peripheral for SEOC & newly constructed DEOCs	100
7	Community Resilience Project for sustainable livelihood through DRR mainsteaming	30
8	Development of Volunteers programme for Disaster Management (50 volunteers in each district)- Creation of database etc.	20
9	Estimating Sediment and Water Yield from Hills of Guwahati City	6.93
10	Mapping of Open Spaces in District Headquarters of Assam	8.88
	Sub Total	258.81
(V)	Awareness Generation	
1	Information Dissemination of all Hazards (Print-, Radio-, TV-)	9
2	Community Radio for Disaster Management	5.5
3	Exhibitions/ IDDR/ ASDMA Foundation day (in all 27 districts)	30
4	Campaign targetting media persons	5
5	Sensitization at Ward level on disaster preparedness in Guwahati	15
6	Drama competition on any Disaster Theme	25
7	Publications/IEC materials/documentations	25
	Sub Total	114.5
(VI)	Response	
1	DEOC Renovation	10
	Sub Total	10
	Grand Total	₹ 1,033.25

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Table 2

Sl. No.	Head of Account	Proposed Outlay
1	Office Expenditure	30,00,000
2	Professional Fee	9,00,000
3	Response Fund	68,00,000
6	Travel Expenditure	5,00,000
7	Hospitality	5,00,000
8	Development of ASDMA Land/Interiors of ASDMA	40,00,000
TOTAL		Rs. 1,57,00,000

Agenda Item No 10: Audit Report for 2013-14 and 2014-15

Resolution: State Executive Committee approved the audited reports of ASDMA funds for the Financial Years 2013-14 and 2014-15 audited by M/s Span & Associates, Kolkata as placed at **Annexure-II**.

Agenda Item No 11: Procurement of IT Equipment for ASDMA HQ & District Disaster Management Authorities (DDMAs) of Assam.

Resolution: State Executive Committee approved the proposal for procurement of IT Equipment for ASDMA HQ & District Disaster Management Authorities (DDMAs) of Assam as stated below for an amount of Rs 100.00 lakh approx.

Sl. No.	Name of the items	Quantity (nos.)	Destination
1.	Desktop PC with UPS	27 + 8 = 35	All DDMAs
2.	Workstation for GIS	1	HQ
3.	Laptops	10	HQ
4.	LaserJet Printers	8	8 DDMAs
5.	Scanner	8	8 DDMAs
6.	Fax Machine	8	8 DDMAs
7.	Photocopier Machine	8	8 DDMAs
8.	Projector with Screen	8	8 DDMAs
9.	Software (Office, PDF Reader)	35	8 DDMAs
10.	GIS Software	1	HQ
11.	Annual Maintenance of Video Conferencing equipment installed at DEOCs.	10	10 DDMA
12	Network Analysis Extension for Arc GIS Software	1	HQ

Agenda Item No 12 : Procurement of equipment under 10% of SDRF

a) Purchase of 10 Inflatable Rubber Boats (IRB) without OBM to replace non-repairable IRBs:

Resolution: State Executive Committee approved the purchase of 10 IRB without engine @ Rs.27, 54,392/ (Twenty Seven lakh Fifty Four thousand three hundred ninety two) only to be met from the 10% of SDRF.

b) Procurement of Search & Rescue and Evacuation equipment for Disaster Management Purposes under State Disaster Response Fund:

Resolution: State Executive Committee approved the proposal for purchase of 500 megaphones for DDMA's and Revenue Circles of 35 Districts.

State Executive Committee further, directed that the proposal for purchase of the other items like IRB, Tents etc should be for the State Disaster Response Force and not the DDMA's. Therefore, the Fire & Emergency Services were asked to submit the proposal for purchase of S&R equipments for consideration.

c) Procurement of Equipment for Civil Defence Organization of Assam

Resolution: The proposal for Procurement of Equipment for Civil Defence Organization of Assam was not agreed upon by the State Executive Committee.

d) Requirement of Additional Fund amounting to Rs 14,76,327/ for procurement of Vehicles of Fire & Emergency Services, Assam:

Resolution: SEC approved the proposal for the additional amount of Rs 14,76,327/ to Fire & Emergency Services to meet the escalation of price of vehicles due to increase in Excise duty.

Agenda No 13: Ex-Post facto approvals

i) For renovation and expansion work of State EOC

Resolution: State Executive Committee accorded ex-post facto approval for renovation and expansion work of State EOC, for an amount of **Rs.19,31,671/**.

ii) Ex Post Facto approval for 331 tents and release of fund amounting to Rs.27, 91,950/- for the balance 68 nos. of Tent 4 meter by utilizing State Disaster Response Fund.

Resolution: State Executive Committee accorded ex-post facto approval for purchase of 331 tents and the sanction and release of the additional fund amounting to Rs. 27,91,950/- by utilizing the 10% of SDRF.

Agenda Item No 14: Utilization Certificate against Procurement of Mobile Water Treatment Plant by WSSO, PHE Department

Resolution: State Executive Committee directed the WSSO of PHE Department to submit the Challans amounting to Rs. 60, 17,817/-for avoiding audit objections.

Agenda Item No 15: Occupation of ASDMA land by GMC:

Resolution: State Executive Committee requested Additional Chief Secretary GDD & UDD to resolve the issue.



Agenda Item No 16: SDRF Proposals for immediate repair and restoration works various departments

Resolution:

- i) State Executive Committee directed ASDMA to return all the proposals to the concerned departments with the direction to resubmit with due approval of departmental Minister
- ii) Proposals of only damage of 2016 will be considered under SDRF
- iii) Revenue & Disaster Management Department was directed to notify the Advisory Committee of the Group of Ministers for recommending the SDRF proposals .

Agenda Item No 17

Ex-post facto approval of Ex-Gratia, GR and RG Grant released by the Revenue & Disaster Management Department.

A. Resolution: Ex-post facto approval of SEC has been accorded against the sanction of Ex-gratia Grant for the year 2015-16 amounting to Rs 43.00 lakh

Sl. No	Districts	Sanction No.	Cause of Death	Amount
1	Cachar	CRR.3/2014/183 dtd. 30/9/2015	Cyclone	24.00 Lakh
2	Cachar	CRR.75/2012/62 dtd. 18/9/2015	Landslide	
3	Dima Hasao	NCHG-82/2014-15/3733/37 dtd.11/08/2015	Fire	6.00 Lakh
4	Dima Hasao	NCHG-46/2014-15/6231/38 dtd.7/12/2015	Landslide	1.00 Lakh
5	Tinsukia	TRF-7/2007/Pt-I/128 dtd.4/12/2015	Flood	4.00 Lakh
6	Darrang	DDM-53/2015/28 dtd.18/12/2015	Flood	4.00 Lakh
7	Darrang	DDM-53/2015/27 dtd.18/12/2015	Flood	4.00 Lakh
Total:-				43.00 Lakh

B. Resolution: Ex-post facto approval of SEC has been accorded for Rs. 4,43,84,000/ as RG for flood and Rs. 16,67,700/ as RG for fire.

Sl.No.	Sanction No. & Date	District	Amount Sanctioned
1	SLR.39/RG-flood/2012-13/pt-I/1250 dtd,04/02/2016	Sonitpur	Rs. 4,43,84,000.00
RG for Fire			
Sl.No.	Sanction No. & Date	District	Amount Sanctioned
1	SVRR.9/2014/46 dtd.04/6/2015	Sivasagar	Rs. 6,200.00
2	NCHG/D-46/2014-15/ dtd.16/6/2015	Dima-Hasao	Rs. 16,03,200.00

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3	KRR.06/2014/231 dtd.07/07/2015	Kamrup (M)	Rs. 17,700.00
4	JDM.3/2015/28 dtd.04/07/2015	Jorhat	Rs. 40,600.00

C) Ex-post Facto approval of SEC is accorded against the sanction of GR to DCs 2015-16 amounting to Rs 569.01 lakh

Sl. No.	Deputy Commissioners	Sanction No.	Date	Amount Sanctioned (Rs. in lakh)	Total amount (Rs. in lakh)
1	Dhemaji	RGR.569/2015/207	13/02/2016	249.00078	124.50039
2	Dhubri	RGR.569/2015/207	13/02/2016	45.00	22.50
3	Morigaon	RGR.569/2015/207	13/02/2016	114.74384	57.37192
4	South Salmara	RGR.569/2015/207	13/02/2016	729.27564	364.63782

D) Ex-post Facto approval of SEC is accorded against sanction of GR to SDO(C)s 2015-16 amounting to Rs 110.06 lakh

Sl. No.	Sub-Divisional Officer (Civil)	Sanction No.	Date	Amount Sanctioned (Rs. in lakh)	Total amount
1	Bijni	RGR.569/2015/207	13/02/2016	54.81808	27.40904
2	Bilasipara	RGR.569/2015/207	13/02/2016	131.80524	65.90262
3	Jonai	RGR.569/2015/207	13/02/2016	28.49654	14.24827
4	Maibong	RGR.569/2015/207	13/02/2016	5.00	2.50

E) Ex-post Facto approval of SEC is accorded against Sanction of GR to DCs 2016-17 amounting to Rs 3302.00013 lakh

Sl. No.	Deputy Commissioners	Sanction No.	Date	Amount Sanctioned (Rs. in lakh)	Total amount (Rs. in lakh)
1	Baksa	RGR.137/2016/208	28/07/2016	10.00	10.00
2	Barpeta	RGR.137/2016/208	28/07/2016	500.00	500.00
3	Biswanath	RGR.137/2016/208	28/07/2016	20.00	20.00
4	Bongaigaon	RGR.137/2016/208	28/07/2016	72.00	72.00
5	Cachar	RGR.137/2016/208	28/07/2016	50.00	50.00
6	Darrang	RGR.137/2016/208	28/07/2016	75.00	75.00
7	Dhemaji	RGR.569/2015/273	05/06/2016	124.50039	385.49039
		RGR.137/2016/272	01/08/2016	260.99	
8	Dhubri	RGR.569/2015/273	05/06/2016	22.50	22.50
9	Dibrugarh	RGR.137/2016/158	23/06/2016	100.00	400.00
		RGR.137/2016/208	28/07/2016	300.00	
10	Dimahasao	RGR.137/2016/158	23/06/2016	20.00	20.00
11	Goalpara	RGR.137/2016/272	01/08/2016	200.00	200.00

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12	Golaghat	RGR.137/2016/208	28/07/2016	100.00	100.00
13	Hilakandi	RGR.137/2016/208	28/07/2016	10.00	10.00
14	Jorhat	RGR.137/2016/208	28/07/2016	90.00	90.00
15	Kamrup	RGR.137/2016/208	28/07/2016	50.00	50.00
16	Kamrup (M)	RGR.137/2016/158	23/06/2016	75.00	75.00
17	Kokrajhar	RGR.137/2016/158	23/06/2016	155.00	155.00
18	Lakhimpur	RGR.137/2016/208	28/07/2016	200.00	200.00
19	Morigaon	RGR.569/2015/273	04/05/2016	57.37192	57.37192
20	Nagaon	RGR.137/2016/208	28/07/2016	100.00	100.00
21	Nalbari	RGR.137/2016/208	28/07/2016	40.00	40.00
22	Sivasagar	RGR.137/2016/158	23/06/2016	50.00	50.00
23	Sonitpur	RGR.137/2016/158	28/07/2016	120.00	120.00
24	Saouth Salmara	RGR.569/2016/158	23/06/2016	364.63782	364.63782
25	South Kamrup	RGR.137/2016/158	23/06/2016	75.00	75.00
26	Tinsukia	RGR.137/2016/208	28/07/2016	60.00	60.00

(F) Ex-post Facto approval of SEC is accorded against Sanction of GR accorded to SDO(C)s 2016-17 amounting to Rs 1450.60993 lakh

Sl. No.	Sub-Divisional Officer (Civil)	Sanction No.	Date	Amount Sanctioned (Rs. in lakh)	Total amount (Rs. in lakh)
1	Bajali	RGR.137/2016/208	28/07/2016	10.00	10.00
2	Bhergaon	RGR.137/2016/208	28/07/2016	10.00	10.00
3	Bijni	RGR.137/2016/273	04/05/2016	27.40904	27.40904
4	Bilasipara	RGR.137/2016/273	04/05/2016	65.90262	65.90262
5	Bokajan	RGR.137/2016/158	23/06/2016	9.00	9.00
6	Bokakhat	RGR.137/2016/158 RGR.137/2016/208	23/06/2016 28/07/2016	48.00 240.00	288.00
7	Charaideo	RGR.137/2016/208	28/07/2016	80.00	80.00
8	Dhakuakhana	RGR.137/2016/208 RGR.137/2016/272	28/07/2016 01/08/2016	25.00 50.00	75.00
9	Gohpur	RGR.137/2016/158	23/06/2016	59.55	59.55
10	Gossaigaon	RGR.137/2016/208	28/07/2016	20.00	20.00
11	Kaliabor	RGR.137/2016/Pt/12 RGR.137/2016/208	28/07/2016 28/07/2016	50.00 100.00	150.00
12	Jonai	RGR.569/2015/273 RGR.137/2016/208	04/05/2016 28/07/2016	14.24827 200.00	214.24827
13	Lakhipur	RGR.137/2016/208	28/07/2016	10.00	10.00
14	Maibong	RGR.569/2015/273	04/05/2016	2.50	2.50
15	Majuli	RGR.137/2016/208	28/07/2016	150.00	150.00
16	Margherita	RGR.137/2016/158	23/06/2016	35.00	35.00
17	Nazira	RGR.137/2016/158	23/06/2016	25.00	25.00
18	North Salmara	RGR.137/2016/158	23/06/2016	108.00	108.00
19	Parbatjhora	RGR.137/2016/158	23/06/2016	41.00	41.00
20	Rangia	RGR.137/2016/158	23/06/2016	20.00	20.00

Wijaya

21	Sadiya	RGR.137/2016/208	28/07/2016	20.00	20.00
22	Salbari	RGR.137/2016/208	28/07/2016	10.00	10.00
23	Tamulpur	RGR.137/2016/208	28/07/2016	10.00	10.00
24	Titabor	RGR.137/2016/208	28/07/2016	10.00	10.00

Agenda Item No 18.

Review of Action Taken on the decisions of the 24th SEC meeting and 7th SDMA meeting

Resolution: GMDA assured the State Executive Committee that it will submit the assessment report of balance 151 apartments by mid- September to ASDMA.

The meeting ended with a vote thanks from the Chair.



(V.K. Pipersenia)
Chief Secretary & Chairperson
State Executive Committee

Memo No.RGR/ASDMA/02/2016/42

Dated 29/08/2016

Copy to:

All concerned



(D.K. Sarma)
Chief Executive Officer
Assam State Disaster Management Authority

Attendance sheet
25th SEC meeting :: Chief Secretary's Conference Room
24th August, 2016

Sl No.	Name & Designation	Designation	Department
1	V.K. Pipersenia,	Chief Secretary	
2	MGVK Bhanu	Add Chief Secretary	GDD & UDD
3	A.P. Rout	Addl. DGP & Director	Fire & Emergency Service
4	D. K. Sarma	CEO	ASDMA
5	Imdadul Haque	Commissioner & Secretary	Finance Deptt
6	S.P. Nandy	Commissioner & Secretary	Cooperation Department
7	Ashutosh Agnihotri	VC & CEO	GMDA
8	Mohan Ch. Boro	Commissioner & Spl Secretary	PWD (Road)
9	M Angamuthu	Deputy Commissioner	Kamrup (M)
10	P.P. Changkakoti	Secretary	Water Resources Deptt
11	R.P. Das	Chief Engineer	WRD
12	M. Medhi	Joint Secretary	Health & Family Welfare
13	R. Deori	Secretary	Health & Family Welfare
14	K. Doley	Secretary	Irrigation Department
15	Devola Devi Das	Secretary	A.H. & Veterinary Deptt
16	M. Mahanta	Jt Secretary	FCS&CA Deptt
17	K.C. Sut	Chief Engineer	PHE Deptt
18	P.N. Das	OSD (CE)	PWD Department
19	M. Medhi	Jt Secretary	Environment & Forest Deptt
20	A.D. Sharma	Dy Secretary	WRD
21	C.K. Datta	Under secretary	Rev & DM Deptt
22	FA. Choudhury	Joint Secretary	Education Secondary
23	A.J. Borthakur	Dy Director	WRD
24	G. M. Hazarika	Secretary	Higher Education