

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::: BAKSA :: MUSHLAPUR
(District Disaster Management Authority)

ORDER

No. BD/DDMA/CDMC/7/2017/2: In pursuance of the Office Memorandum No. RGR/83/2012./Pt.II/21 dated 24th January, 2017; the Circle Disaster Management Committee (CDMC) is constituted in all the six Revenue Circles of Baksa district is hereby constituted with the following members with immediate effect.

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| 1. Circle Officer of the Revenue Circle- | Chairman |
| 2. Field Officer- DM- | Convener |
| 3. BDOs of concerned Development Block- | Member |
| 4. Agricultural Development Officer (ADO)- | Member |
| 5. Asstt. Engineer / Jr. Engineer from WRD Division- | Member |
| 6. Extension / field officer of Veterinary Department- | Member |
| 7. Extension / field officer from PHED- | Member |
| 8. Range Officer, Environment & Forest Department- | Member |

Chairman, Circle Disaster Management Committee may invite any other official of other department for its meetings as Special Invitee.

Duties and Responsibilities of CDMCs:

- I. Provide technical and professional support to the VLMCCs for the preparation of Village Master Plan for Disaster Management.
- II. Design and implement awareness generation activities on Disaster Management.
- III. Review and Monitor the preparedness of Govt. departments and agencies on Disaster Management.
- IV. Provide feedback to the DDMA and extend cooperation to it in implementation of Disaster Management activities.
- V. Plan, implement and monitor relief and rehabilitation operations.

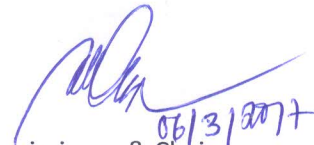
CDMCs should normally meet once in two months and as many times as may be required during times of disaster.

Minutes of every meeting of CDMCs should be recorded and shared with DDMA.


Deputy Commissioner & Chairman
DDMA, Baksa, Mushalpur

Copy to :

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur for kind information.
2. The Secretary to the Govt. of Assam, Revenue & Disaster Management, Dispur for information.
3. The PD, DRDA, Baksa for information.
4. The Circle Officer, Goreswar / Tamulpur/ Baganpara / Barama / Jalah / Baska Revenue Circle for information and necessary action.
5. The Dist. Agricultural Officer, Baksa for information.
6. The Ex. Engineer, Water Resource Division, Baksa for information.
7. The Dist. Veterinary Officer, Baksa, Mushalpur for information.
8. The Executive Engineer, PHE, Baksa for information.
9. The DFO, Baksa for information.
10. The Field Officer, Disaster Management Goreswar / Tamulpur/ Baganpara / Barama / Jalah / Baska Revenue Circle for information and necessary action.



Deputy Commissioner & Chairman
DDMA, Baksa, Mushalpur