

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

No.RLR.241/2013/Pt/20

Dated Dispur, the 19th November, 2014

OFFICE MEMORANDUM

Circle Officers are responsible for smooth, efficient and effective functioning of Revenue administration. It is imperative, therefore, that they pay undivided attention to their duties and responsibilities as the Revenue Circle level head of Revenue Administration. Burdening them with works of other departments have an adverse impact on the Revenue Administration.

It has been decided, therefore, that Circle Officers cannot be engaged for any other works except for those related to Revenue Administration, maintenance of Law and Order and duties where their services can be requisitioned statutorily without the prior approval of Revenue & D.M. Department.

Circle Officers shall not be duty bound to accept any other works assigned to them by any authority unless the order issued in this regard mentions in clear terms that it has the prior concurrence of the Revenue & Disaster Management Department.

This will come into force with immediate effect.

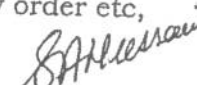
Sd/- P.K. Tiwari, IAS
Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department,

Memo. No.RLR.241/2013/Pt/20-A Dated Dispur, the 19th November, 2014

Copy to :-

- 1) The Principal Secretary to Chief Minister, Assam, Dispur, Guwahati-6.
- 2) All Commissioners of Divisions.
- 3) The Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32.
- 4) All Deputy Commissioners/Sub-Divisional Officers.
- 5) All Administrative Departments.
- 6) P.S. to Minister, Revenue & D.M. etc Assam, Dispur, Guwahati-6 for kind appraisal of Hon'ble Minister.
- 7) P.S. to Parliamentary Secretary, Revenue & D.M. Assam, Dispur, Guwahati-6 for kind appraisal of Parliamentary Secretary.
- 8) P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. etc Department, Dispur, Guwahati-6.
- 9) P.S. to Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Department, Assam, Dispur, Guwahati-6.

By order etc,


Joint Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.