

GOVERNMENT OF ASSAM

**HAND BOOK
OF
GOVERNMENT CIRCULARS
(From 1981 to 1990)**

Volume-II

**REVENUE DEPARTMENT
DISPUR, GUWAHATI-6**

RE-PRINTED

INTRODUCTION

The second volume of Handbook of Govt. Circular was published in July, 1990. This volume contains circulars from 1981 to 1990. As this volume has been out of print, it has been felt necessary to reprint this volume for benefit of all officials of Revenue & Disaster Management Department.

Although some circulars of this period have been superseded by circulars issued subsequently, these circulars have been retained for their reference value.

It is hoped that this Handbook will be useful for transacting normal official work.

Dated 15th July, 2014.

Sd/- S. C. DAS, IAS,
Additional Chief Secretary to the Govt. of
Assam, Revenue & Disaster
Management Department.

FOREWORD

Revenue Department, Government of Assam, first published a Hand-Book of Circulars in January, 1982 in which all important Circulars of durable interest issued by the different Branches of the Revenue Department from early Fifty's to early 1981 were covered. That compilation has proved useful to the Officers in the matter of consulting Government stand on various issues at one place. The present compendium of Circulars covering a period from 1981 to July 1990 is brought out to update the earlier efforts. It is expected that all Revenue Officials and other Government Departments would find it handy and useful as before.

Dated Dispur the,
31st July, 1990

D. K. GANGOPADHYAY,
Commissioner and Secretary,
Revenue Department, Assam.

C O N T E N T S

PART-I

REVENUE DEPARTMENT :: SETTLEMENT BRANCH

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
1.	No. PLA. 161/80, Dated 23rd March, 1981	Removal of Encroachments.	1-2
2.	No. RSS. 170/81/2, Dated 29th April, 1981	Reservation of Govt. Land within 2 miles of proposed district/sub-divisional H. Q.	3-5
3.	No. RSG. 153/80/183, Dated 17th July, 1981	Allotment of land to landless	6-7
4.	No. RSD. 13/81/3, Dated 17th August, 1981	First Annual Report of the Commissioner for Scheduled Castes and Schedules Tribes and action taken.	8-9
5.	No. RSS. 349/81/3, Dated 18th August, 1981	Security of Annual Patta Land	10-12
6.	No. RSS. 336/81/4, Dated 24th August, 1981	Agricultural Finance	13-14
7.	No. RSS. 497/81/3, Dated 17th November, 1981	Preservation of ancient monuments etc.	15-16
8.	No. RSS. 482/81/10, Dated 24th November, 1981	Concession in the matter of Payment of premium on settlement/conservation of land.	17-18
9.	No. RSG. 707/79/pt-II/25, Dated 27th November, 1981.	Eviction of encroachers.	19-20

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
10.	No. RSS.106/75/61, Dated 1st December, 1981	Permanent transfer of Sarkari land to Defence Department.	21–22
11.	No. RSD. 11/80/21, Dated 23rd February, 1982.	Social Forestry in P. G. Rs and V. G. Rs.	23–24
12.	No. RSD. 11/80/23, Dated 16th March, 1982.	Social Forestry in Govt. Khas land	25
13.	No. RSS. 465/81/pt/9, Dated 14th June, 1982.	Eviction of encroachers from Rly. land	26
14.	No. RSD. 707/79/pt-II/39, Dated 3rd July, 1982.	Eviction of encroachers.	27
15.	No. RSG. 109/82/9, Dated 23rd August, 1982.	Dereservation of PGR/VGR lands	28–29
16.	No. RSG. 138/58/94, Dated 6th November, 1958.	Proposal for dereservation of the PGRs and VGRs.	30
17.	No. RSS. 465/81/pt/44, Dated 11th October, 1982.	Eviction of encroachers from Rly. lands.	31–32
18.	No. RSS. 99/80/61, Dated 8th November, 1982.	Encroachment of PGR/VGR and Govt. Khas land etc.	33–34
19.	No. RSR. 40/80/14, Dated 22nd November, 1982.	Submission of parawise reports	35–36
20.	No. RSD. 6/80/pt-3/70, Dated 10th December, 1982.	Effective implementation of Chapter-X of the ALRR. 1886.	37–38
21.	No. RSD. 16/82/9, Dated 30th December, 1982.	–do–	39–41
22.	No. RSD. 16/82/11, Dated 31st December, 1982.	Conversion of Annual Patta lands in-to periodic pattas.	42–43
23.	No. RSD. 12/80/16, Dated 27th June, 1983.	Protection of Nepali cultivator graziers under chapter X of ALRR 1886.	44–45

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
24.	No. RSD. 16/82/25, Dated 19th July, 1983.	Effective implementation of Chapter X of ALRR 1886.	46-47
25.	No. RSS. 431/82/12, Dated 31st March, 1984.	Land for bricks Tiles industries.	48-50
26.	No. RSS. 76/84/6, Dated 6th June, 1985.	Eviction of encroachers.	51-52
27.	No. RSG. 49/85/96, Dated 15th June, 1985.	-do-	53
28.	No. RSD. 8/85/3, Dated 21st September, 1985.	Preservation of open space for sports facilities.	54-55
29.	No. RSD. 19/85/1, Dated 27th December, 1985.	Restriction on transfer of agricultural land to non-agriculturists.	56-57
30.	No. RSD. 1/86/2, Dated 4th January, 1986.	Survey of PGRs, VGRs and chars for removal of encroachers.	58-59
31.	No. RSS. 431/82/21, Dated 7th January, 1986.	Restriction on brick industry on land suitable for agricultural purpose.	60-61
32.	No. RSD. 1/86/7, Dated 25th January, 1986.	Afforestation in Char areas	62-63
33.	No. RSS. 136/86/4, Dated 3rd March, 1986.	Authority to the DCs/SDOs for allotment of Sarkari land to Public Institutions.	64-65
34.	No. RSD. 12/85/49, Dated 6th March, 1986.	Implementation of Assam Accord.	66
35.	No. RSS. 431/82/28, Dated 26th May, 1986.	Fixation of rate of Revenue for land for brick industry.	67
36.	No. RSS. 217/86/6, Dated 18th August, 1986.	Eviction of encroachers	68-70

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
37.	No. RSS. 217/86/pt-I/9, Dated 25th March, 1987.	Notification for powers, U/R 18 of the Settlement Rules under ALRR 1886 to the SDO's.	71
38.	No. RSD. 6/85/24, Dated 4th April, 1987.	Verification of village graveyards.	72
39.	No. RSS. 432/87/72, Dated 4th August, 1987.	Imposition of penalties on encroachers.	73
40.	No. RSS. 666/86/pt/29, Dated 22nd February, 1988.	Land for special cultivation of tea etc.	74
41.	No. RSS. 666/86/pt/46, Dated 2nd November, 1988.	Encroachment on land for special cultivation of tea etc.	75
42.	No. RSS. 371/88/5, Dated 8th June, 1988.	Settlement of ceiling surplus land with tea garden/ex-tea garden labours.	76
43.	No. RSD. 16/82/pt/5, Dated 15th June, 1988.	Settlement of land and conversion of Annual Patta land.	77-79
44.	No. RSS. 217/86/pt-II/74, Dated 12th January, 1989.	Eviction of encroachers.	80
45.	No. RSR. 9/88/24, Dated 2nd March, 1989.	Additional resource mobilisation of land revenue.	81-83
46.	No. RSD. 8/87/21, Dated 4th September, 1989.	Allotment/reservation of Government land to educational institutions etc.	84-86
47.	No. RSD. 8/87/26, Dated 22nd September, 1989.	Allotment/Settlement of land for homestead purpose in rural areas.	87-89
48.	No. RSD. 8/87/32, Dated 26th September, 1989.	Conversion of Annual Patta lands into periodic pattas.	90-92

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
49.	No. RSS. 47/89/6, Dated 3rd October, 1989.	Reversion of Government land reserved for specific public purposes.	93
50.	No. RSS. 47/89/7, Dated 3rd October, 1989.	Regulation of transfer of leased land.	94
51.	No. RSR. 9/88/Pt.-II/27, Dated 23rd October, 1989.	Fixation of rate of premium on settlement of land.	95–97
52.	No. RSD. 8/87/33, Dated 4th November, 1989.	Conversion of Annual Patta/ short lease lands into periodic pattas.	98–99
53.	No. RSD. 8/87/35, Dated 15th November, 1989.	Conversion of ordinary Khiraj Patta lands into Tea periodic pattas.	100
54.	No. RSD. 8/87/36, Dated 20th November, 1989.	Realisation of premium on conversion of Annual patta lands into perodic pattas.	101
55.	No. RSS. 217/86/Pt.-III/52, Dated 22nd November, 1989.	Problems faced by the District administration in removal of encroachments.	102–103
56.	No. RSS. 715/89/38, Dated 27th November, 1989.	Action plan in key areas for development of Scheduled castes and Scheduled Tribes.	104–105
57.	No. RSD. 7/84/181, Dated 29th December, 1989.	Effective implementation of the provisions of chapter X of the ALRR 1886.	106–109
58.	No. RSD. 19/85/58, Dated 4th December, 1989.	Amendment to the Executive Instruction No. 6 under the ALRR 1886.	110–111
59.	No. RSD. 19/85/59, Dated 5th December, 1989.	Restriction on transfer of agricultural land to non-agriculturists.	112–113

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
60.	No. RSD. 9/89/6, Dated 4th January, 1990.	Allotment/Settlement of land with the landless Ex-tea garden labours.	114–115
61.	No. RSS. 36/89/49, Dated 23rd January, 1990.	Allotment/Settlement of land in Rural areas.	116–117
62.	No. RSD. 1/89/11, Dated 20th February, 1990.	Effective implementation of the penal provision U/R 18 (5) (a) of the Settlement Rules under the ALRR 1886.	118–119
63.	No. RSD. 8/87/47, Dated 3rd May, 1990.	Concession in payment of premium on settlement of land and conversion of A. P. land into periodic pattas.	120–121
64.	No. RSD. 8/87/49, Dated 10th May, 1990.	Preservation of PGRs/ VGRs etc. for public purposes.	122–123
65.	No. RSG. 341/89/15, Dated 14th May, 1990.	Settlement of Government Khas land for the purposes of growing orange and other citrus gardens.	124–125
66.	No. RSD. 8/87/55, Dated 19th May, 1990.	Joint title of spouse on landed properties.	126–127
67.	No. RSS. 425/90/1, Dated 1st June, 1990.	Report on Revenue Administration.	128–132
68.	No. RSS. 288/81/4, Dated 2nd April, 1982.	Settlement of Government land with Corporations etc.	133–134
69.	No. RSS. 497/81/6, Dated 24th June, 1982.	Preservation of ancient monuments.	135–136
70.	No. RSS. 604/82/2, Dated 23rd November, 1982.	Special programme for utilisation of alluviated land.	137–138

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
71.	No. RSS. 368/81/Pt/165, Dated 31st March, 1983.	Implementation of the Scheme of Social Forestry in Government lands.	139–140
72.	No. RSD. 36/79/84, Dated 30th July, 1983.	Creation of the posts of Additional Deputy Commissioners (Revenue)	141–144
73.	No. RSD. 1/84/12, Dated 21st February, 1984.	Spot study of the Committee of Scheduled Castes and Scheduled Tribes.	145
74.	No. RSD. 1/86/2, Dated 4th January, 1986.	Survey of VGRs, PGRs and Chars for removal of encroachers	146–147
75.	No. RSD. 11/80/Pt-I/60, Dated 29th January, 1986.	Social Forestry in VGRs and PGRs.	148
76.	No. RSS. 114/86/14, Dated 27th February, 1986.	Removal of encroachments	149
77.	No. RSD. 1/85/17, Dated 29th April, 1985.	Notification of Koch-Rajbongshis as protected class in Tribal Belt/Block in Dhubri, Kokrajhar and Goalpara Districts.	150
78.	No. RSS. 322/85/184, Dated 8th July, 1986.	Exemption on transfer of agricultural land to OIL & ONGC.	151–152
79.	No. RSG. 84/86, Dated 16th May, 1987.	Delegation of powers of Collector to all Additional Deputy Commissioners and Sub-Divisional Officers of plains districts under the Assam Alienation of Land Act 1980.	153

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
80.	No. RSR. 9/88/Pt-II/28, Dated 23rd October, 1989.	Fixation of rates of Premium on conversion of Annual Patta lands into periodic pattas.	154–156
81.	No. RSD. 1/85/29, Dated 12th July, 1990.	Notification of Koch-Rajbongshis as protected class in Tribal Belt/Block in Bongaigaon District.	157

PART-II

REVENUE DEPARTMENT :: REFORMS BRANCH

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
1.	No. RRT. 199/75/179, Dated 18th March, 1982	Office Memorandum on Settlement of acquired ceiling surplus land.	161–163
2.	No. RRT. 31/83/32, Dated 2nd April, 1984	Allotment/Settlement of land under the Assam State Acquisition of land belonging to Religious institutions etc.	164–166
3.	No. RRT. 37/77/121, Dated 18th June, 1984	Status of existing tenants in greater Guwahati area	167–168
4.	No. RRG. 61/85/Pt-I/15, Dated 26th June, 1986	Granting of joint title to husband and wife in allotment of house sites.	169–172
5.	No. RRG. 99/89/39, Dated 23rd January, 1990	Regularisation of tenanted ceiling surplus land.	173–174

VIII

PART-III

REVENUE DEPARTMENT :: LAND ACQUISITION BRANCH

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
1.	No. RLA. 90/82/2, Dated 31st May, 1982	To limit acquisition of land to the minimum necessary area.	177-180
2.	No. RLA. 208/79/80, Dated 23rd February, 1984	Derequisition of properties requisitioned under the RAIP Act 1952.	181-189
3.	No. RLA. 10/88/1, Dated 17 February, 1988	Approval of award in respect of L. A. Cases.	190
4.	No. RLA. 247/88/4, Dated 23rd December, 1988	Proposal for creation of staff relating to land acquisition/requisition works.	191-194
5.	No. RLA. 90/86/30, Dated 3rd October, 1989	Sequence in the publication of notification and declaration under L.A. Act.	195-196
6.	No. RLA. 317/87/234, Dated 22nd November, 1989	Revision of compensation for tea bushes.	197

PART-IV

REVENUE DEPARTMENT :: LAND REVENUE BRANCH

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
1.	No. RLR. 22/66/Pt/129, Dated 12 March, 1981	Revised Commission to the Mauzadars.	201-203
2.	No. RLR. 76/80/82, Dated 13th May, 1982	Notification on amendment to the executive Instructions 119 and 167 in Chapter VIII of ALRR 1886.	204-205

PART-IV

REVENUE DEPARTMENT :: LAND REVENUE BRANCH

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
3.	No. RLR. 76/80/104, Dated 22nd June, 1985	Revised Commission to the Mouzadars.	206–207
4.	No. RLR. 86/86/5, Dated 5th June, 1986	Represantation on service matters by Govt. servants.	208–217
5.	No. RLR. 76/80/152, Dated 8th October, 1987	Revised Commission to the Mouzadars.	218–219
6.	No. RLR. 126/88/2, Dated 6th August, 1988	Achievement on the target of collection of Land Revenue.	220–222
7.	No. RLR. 86/88/51, Dated 21st February, 1989	Overstay in service preparation of pension cases etc.	223–224
8.	No. RLR. 55/89/21, Dated 18th September, 1989	Inspection of Mouza accounts.	225–226
9.	No. RLR. 144/86/Pt/30, Dated 5th December, 1989	Payment of remuneration to gaonburas.	227
10.	No. RLR. 140/89/1, Dated 5th December, 1989	Inspection of Circle Offices.	228–237
11.	No. RLR. 151/89/25, Dated 3rd April, 1990	Recording of Data of agricultural statistics in the Field Registers (Chithas).	238–239
12.	No. RLR. 41/90/45, Dated 21st May, 1990	Achievement of target of collection of land revenue.	240
13.	D. O. No. RLR. 91/89, Dated 6th January, 1990		241

PART-V
REVENUE DEPARTMENT :: GENERAL BRANCH

Sl. No.	No. of Circular	Subject	Page
(1)	(2)	(3)	(4)
1.	No. RGR. 71/87/3, Dated 21st May, 1987	Utilisation of Relief Fund	245–249
2.	No. RGR. 120/86/70, Dated 5th December, 1988	Amendment to the Assam Relief Manual.	250–255
3.	No. RGR. 106/88/75, Dated 1st September, 1988	Advance Payment for Stated.	256–257
4.	No. RGR. 106/88/Pt, Dated 1st April, 1989	Advance Planning of flood relief measures.	258–261
5.	No. RGR. 144/88/133, Dated 23rd June, 1989	Donation on account of natural calamities.	262
6.	No. RGR. 8/90/2, Dated 9th April, 1990	Advance planning for flood relief measures.	263–266
7.	No. RGR. 223/87/59, Dated 28th April, 1990	Adoption of Dhemaji Earthquake Disaster relief plan.	267
8.	No. RGR. 47/90/6, Dated 22nd May, 1990	Supply of informations relating to flood etc.	268–272
9.	No. RGR. 44/90/14, Dated 23rd May, 1990	Provision of FDR fund.	273–274
10.	No. RGR. 8/90/32, Dated 28th May, 1990	Safety of cattle population during floods.	275–276

PART-I

**REVENUE DEPARTMENT
SETTLEMENT BRANCH**