

Minutes of the 49th SEC Meeting held on September 7, 2023 in the Conference Hall of Chief Secretary, Assam, Janata Bhawan, Dispur.

List of members present is enclosed as **Annexure I**

At the outset of the meeting the Chairperson welcomed the members present.

After deliberation on the agenda placed before the State Executive Committee (SEC), following resolutions were made.

49. 1: Confirmation of minutes of the 48th Meeting of SEC

Resolution: The State Executive Committee confirmed the minutes of the 48th meeting of the committee held on March 29, 2023.

49. 2: Action Taken Report on the decisions of 47th & 48th SEC meetings

Resolution: The State Executive Committee took note of the Action Taken Report placed before the committee and gave the following directions:

1. ASDMA and PWD Roads to re-assess the likely requirement of Bailey Bridges in the State based on the damages of bridges in past few years and present stock available for use.
2. ASDMA may examine the feasibility to adopt 112 as toll free number for disaster management instead of having 1070 and 1077.
3. All DDMA's to submit periodic / quarterly status report to ASDMA on the progress of works approved by SEC under SDRF and NDRF and CEO, ASDMA will monitor the same on regular basis and flag any important deviations or issues to the higher Authorities.
4. ASDMA to remove difficulties in the field regarding execution of the schemes and apprise SEC on the progress of works approved by SEC and executed by respective department under SDRF and NDRF and interventions made by it.

49. 3: Approval to Annual Work plan of ASDMA under the Head "Capacity Building for Disaster Response"

Resolution: SEC approved the Annual Work plan of ASDMA under the Head “Capacity Building for Disaster Response” for an amount of Rs. 94.60 cr. as placed at **Annexure-II** and gave the following direction:

1. Regarding the amount of Rs. 8,49,25,790 proposed in the work plan for setting up of Regional Centre for Disaster Risk Reduction at IIT, Guwahati, SEC advised ASDMA and IIT Guwahati to develop a comprehensive proposal inclusive of capital and recurring costs with details of manpower requirement, services to be offered, modus operandi of involvement of other institutions and countries and place the same subsequently for consideration. The proposal will be resubmitted to ASDMA for consideration accordingly.

SEC also took note of the list of additional important activities for an amount of Rs. 31.86 Cr. as placed at **Annexure-III** .

49. 4: Approval to SDRF proposals of Irrigation department for the year 2022-23

Resolution: SEC directed ASDMA to place the proposals of irrigation department in the next meeting of the committee along with detailed report from Irrigation & Agriculture department clearly stating the crop status of the areas covered under the schemes, number of farm families to be benefited and hectares of land covered under each scheme. They must visit the concerned villages and have a meeting with the villagers and submit future plan of taking up of agricultural activities and recommend accordingly.

49. 5: Approval to financial assistance for weavers under SDRF for Handloom & Textile Department

Resolution: SEC directed ASDMA to place the proposals in the next meeting of the committee along with certification from Handloom & Textile Department that the claims are genuine and there is no proposals from other districts except from Darrang district.

49. 6: Approval to the revision of Terms of Reference (ToR) for the post of Field Officer (Disaster Management) posted at Revenue

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Circle and Project Officer (Disaster Management) posted in 16 departments

Resolution: SEC agreed to the proposed revision of Terms of Reference (ToR) for the post of Field Officer (Disaster Management) posted at Revenue Circle and Project Officer (Disaster Management) posted in 16 departments as placed at **Annexure-IV & V** respectively and directed ASDMA to place the same before the State Cabinet for consideration of approval with performance linked increments 5%, 4%,3%,0%,T in place of 10%,8%,5%,0%,T.

49. 7: Approval for additional fund of Rs. 24 lakhs/- for procurement of 2 firewalls for hosting Web GIS/SMART AXOM application of ASDMA

Resolution: SEC approved the additional fund requirement of Rs. 24.00 lakhs in the Work Plan for FY- 2023-2024 under Capacity Building of ASDMA for procurement of 2 firewalls for hosting Web GIS/SMART AXOM application of ASDMA subject to views from the Department of Information Technology, Assam.

49. 8: Addition of Clause in the Terms of Reference (ToR) of Field Officers (DM)

Resolution: SEC observed that present policy be allowed to continue.

49. 9: Approval for SDRF proposal of Education Department for flood damage restoration of 48 lower primary schools.

Resolution: SEC approved the list of 48 lower primary schools for flood damage restoration under SDRF for the year 2022-23 amounting to Rs. 47.21 lakh and also directed Education department to visit any two schools included in the list and submit a report before according Administrative Approval by Revenue & DM Department to ensure that repair / restoration of the schools have not been done under any other schemes of the department.

49. 10: Approval to SDRF proposals of Fishery Department

Resolution: SEC approved the 14 proposals of fishery department covering 51,319 beneficiaries amounting to Rs 13,00,55,301 /- under SDRF for the year 2022-23 as placed at **Annexure VI**

49. 11: Approval of proposals under State Disaster Mitigation Fund (SDMF)

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Resolution: SEC approved the following projects of PWD Roads department and Soil Conservation department.

Sl No	Name of the Proposal	Amount in Lakh	Department
	Improvement of Road from Boko to Upper Lumpi Providing Disaster Mitigation Measures under SDMF for the year 2022 -23, Boko LAC, Kamrup District	1457.57267	PWD Roads Department
1.	Mitigation of Flash Flood to Reducing Sediment and Water Yield at Giripath in Geetanagar Hill Watershed through Ecological Management Practices (EMPs) for the SDMF during 2022-23	185.704	Soil Conservation Department
2.	Mitigation of Flash Flood by reducing Sediment and Water Yield at Jyotinagar Watershed in Sunsali Hills, Guwahati under SDMF during 2022-23	209.081	

SEC, however, directed ASDMA to place the seven projects of Irrigation department proposed under SDMF in the next meeting of the committee along with detailed report on benefit cost analysis of the projects, crop status of the areas covered under the schemes, number of farm families to be benefited and hectares of land covered under each scheme along with technical reports from Agriculture department including future plan of agricultural activities supported by the resolutions of the villagers taken in a public meeting

49. 12: Approval for SDRF proposals of PHE Department

Resolution: SEC approved the following five proposals of PHE department amounting to Rs. 5.60 lakhs under SDRF for the year 2022-23.

Sl No.	Name of Scheme	Division	Amount (in Rs.)
1	Khas Ranthali MPWSS	Tangla PHE Division	80,000.00
2	Balipara PWSS		1,20,000.00
3	Niz-Dala MPWSS		80,000.00
4	Bheguri PWSS		1,60,000.00
5	Bakrajhar PWSS		1,20,000.00
Total			5,60,000.00

49. 13: Approval of District Disaster Management Plans

Resolution: SEC approved the District Disaster Management Plans of 31 districts and 4 Sub-Divisions for the year 2024-25.

49. 14: Ex-post facto approval of funds released to districts for Gratuitous Relief

Resolution: SEC accorded ex post facto approval for an amount of Rs. 13719.23627 lakhs released by the Revenue & DM Department to the DCs / SDOs (C) and ASDMA for GR flood , Rs. 109.36 lakh for GR cyclone and Rs. 100.00 Lakh Released to the SDO (C) Bajali for GR flood during 2023-24 as placed at **Annexure-VII**.

49. 15: Ex-post facto approval of funds released to districts for Rehabilitation Grant, Ex-Gratia for flood, Fire and Cyclone

Resolution: SEC accorded ex post facto approval for an amount of Rs. 25.00 lakh, Rs. 221.741 lakh and Rs. 855.126 lakhs released by the Revenue & DM Department to the districts for Rehabilitation Grant for flood, cyclone, fire, storm, erosion, landslide & Ex-Gratia etc. as placed in **Annexure-VIII**

49. 16: Ex-post facto approval for SDRF proposals amounting to Rs 2,99,000/- for repairing of storm damaged schools done under the provision of section 50 of DM Act, 2005 in Karimganj district

Resolution: SEC accorded ex post facto approval for an amount of Rs 2.99 lakhs for repairing of the following two storm damaged schools under the provision of section 50 of DM Act, 2005 in Karimganj district:

1. Paschim Sashbari LPS
2. 588 No. Nalua LPS

49. 17: Status of SDRF/NDRF

Resolution: SEC took note of the status of fund received under SDRF / NDRF as placed in the agenda along with the list of various admissible and inadmissible items under the fund.

49. 18: Status of Rehabilitation Grant, GR fund released to district, Utilization Certificate, Non Drawl Certificate

Resolution: SEC took note of the Status of Rehabilitation Grant, GR fund released to district, Utilization Certificate, Non Drawl Certificate as placed

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in the agenda and directed the Revenue & DM Department to direct the districts / sub division to submit Utilisation Certificate/ Non Drawal Certificate and surrender the unutilised amount immediately.

The meeting ended with a vote of thanks from the Chair.

Signed by Paban Kumar
Borthakur
Date: 14-09-2023 19:21:50
(Paban Kumar Borthakur, IAS)
Chief Secretary, Assam &
Chairperson
State Executive Committee of
ASDMA

Ecf. No. 212830 /165
September 12, 2023

Dated

Copy to:
All Members

Signed by Gyanendra Dev
Tripathi
Date: 26-09-2023 15:33:02
(G.D. Tripathi, IAS)
Chief Executive Officer
Assam State Disaster Management
Authority

Annexure-I

Attendance Sheet**49th State Executive Committee Meeting (SEC)****Venue: Chief Secretary's Conference Hall, C-Block, 3rd Floor****Janata Bhawan, Dispur, Date: 7th September, 2023, Time:3:30 PM**

Sl.No	Name	Designation & Department
1.	Shri Paban Kumar Borthakur, IAS	Chief Secretary, Assam
2.	Shri Syedain Abbasi, IAS	Addl. Chief Secretary, WRD, Information Technology, PHED etc.
3.	Shri Ravi Shankar Prasad, IAS	Add. Chief Secretary, Soil Conservation Department
4.	Gyanendra Pratap Singh, IPS	Director General of Police (DGP), Assam
5.	S N Singh, IPS	Director, Fire & Emergency Services, Assam
6.	Gyanendra Dev Tripathi, IAS	Principal Secretary, R & DM Dept. & CEO, ASDMA
7.	Dr. Om Prakash, IAS	Mission Director, SSA
8.	P. Saikia	DP (I), Assam
9.	Anant Lal Gyani, IAS	Secretary, R & DM Dept. & Addl. CEO, ASDMA
10.	Karuna Kumari, IAS	Secretary, R & DM Dept.
11.	Varshaty Das	Secretary, Soil Conservation Department
12.	Shri Pabitra Ram Khaund, IAS	Secretary, Irrigation
13.	Malavika Choudhury	Secretary, Finance
14.	Deba Kr. Kalita	Secretary, Women and Child Development
15.	Dilip Kr. Borah	Secretary, Handloom, Textiles & Sericulture Department
16.	Barnali Sharma, ACS	Secretary, Health & FW Dept.

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10.		
17.	Anil Ch. Deori	Secretary, Animal Husbandry & Veterinary Department
18.	Kavyashree Mahanta	Secretary, Fishery
19.	Smt. Dipshikha Dey, ACS	Addl. Secretary, Agriculture Department
20.	Shri Shyamal Kshetra Gogoi, ACS	Joint Secretary, R & DM Dept.
21.	Kishor Kr. Talukdar	Joint Secretary, PWD (Bldg. & NH)
22.	Dulal Debnath, ACS	Joint Secretary, Power Dept.
23.	Debajit Bhuyan	Special Secretary, PWRD
24.	Aditi Barman, ACS	Deputy Secretary, School Education Department
25.	Shri Bipul Bhattacharyya	Deputy Secretary, WRD
26.	P K Tumung	Chief Engineer (QC), WRD
27.	A.M Chowdhury	Addl. Chief Engineer, PWRD
28.	Manas Pratim Borgohain	Addl. Chief Engineer, PHE
29.	N. Anand, IFS	Chief Conservator of Forests (Social Forestry)
30.	Sudip Mitra	Head, Centre for Disaster Management & Research (CDMR), IITG
31.	Arunasis Chakraborty	Professor, IITG
32.	Sandip Das	Associate Professor, IITG
33.	S. C. Das	Sr. Staff Officer, HG, CD & HG, Assam
34.	Dr. M. K. Choudhury	ED NHM Health